



Wallowa County Health Care District

JOB TITLE: Ultrasound Technologist

FLSA STATUS: Non-Exempt - Union

DEPARTMENT: Imaging

DATE: March, 2023

REPORTS TO: Imaging Director

APPROVED BY: Imaging Director

JOB SUMMARY:

Performs ultrasonic imaging examinations according to Department procedures. Locates and records internal elements of the body, including blood vessels and organs, and identifies any anomalies indicative of disease, injury or other medically significant conditions. Performs ultrasound evaluations, including screenings and image interpretation. Assists physicians with invasive procedures. The individual will work to meet the strategic goals set by hospital administration; realizing that “each individual at our hospital is the patient experience”.

MISSION, VISION & VALUES:

The successful candidate(s) must share and demonstrate through job performance (and will be evaluated on) the ability, willingness and successful application of support for the Mission, Vision and Values of the District:

Mission: To provide premier Health Care

Vision: To be a recognized leader in mission focus, quality care, and fiscal strength Values: Compassion, Respect, Integrity, Quality, Stewardship, and Family

ESSENTIAL DUTIES & RESPONSIBILITIES:

Includes the following and other duties may be assigned. Nothing in this job description should be inferred to condone an employee acting out of their scope of license. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Performs ultrasound exams in accordance with established protocols and procedures.
- Observe screen during scan to ensure that image produced is satisfactory for diagnostic purposes, making adjustments to equipment as required.
- Determine whether scope of exam should be extended, based on findings. Request radiologist or physician consult if needed.
- Observe and care for patients throughout examinations to ensure their safety and comfort.
- Interacts with radiologists to insure quality exam images and patient care.
- Coordinates and compiles all quality and outcomes data for sonography. Communicates to all sonography technologists' quality issues, equipment issues, protocol changes, and procedure changes.
- Maintains documentation to ensure compliance.
- Assists physician performing imaging and invasive procedures.
- Assists with other clinic needs, including stocking, laundry, scheduling, telephone inquiries and data entry.
- Performs other duties as necessary and assigned to keep the department running smoothly.
- Must be flexible with work schedule as hours may vary.
- Required to maintain current state license through OBMI, ARDMS
 - o Maintains a high standard of medical ethics at all times and is self-motivated to increase level of understanding and knowledge of the field, disease, and new procedures.
- Basic understanding of PACS.
- High interest in continuing imaging education, both instructing and learning.
- Prepares patient for procedures; provides instructions to obtain desired results, gain cooperation, and minimize anxiety.
- Practices aseptic techniques as necessary.



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- Initiates basic life support action when necessary.
- Assists in maintaining records, respecting confidentiality and established policy.
- Provides practical instruction for students and/or other health care professionals.
- Participates in the department's quality assessment and improvement plan. May be responsible for specific quality control duties in the assigned area.
- May be responsible for control of inventory and purchase of supplies for the assigned area.
- Must use A.I.D.E.T. (acknowledge, introduce, duration, expectation, thank you) when communicating with patients and family members to gain trust, reduce anxiety, and improve patient experience.

SPECIAL DEMANDS:

Willingness to work with the realization that errors may have serious consequences for the patient. Ability to work under emergency conditions. Attention to details for extended periods of time. Alertness during all phases of work since errors may result in incorrect diagnosis or treatment. Considerable initiative involved in adapting techniques and procedures for special tests and in scheduling and planning various work phases. Accuracy in use of radiology instruments and equipment. Follows standard radiology methods and procedures.

QUALIFICATIONS & EXPERIENCE:

To perform this job successfully, the individual must be able to perform each essential duty satisfactorily.

- Graduate of an accredited Ultrasound or Radiologic Technology program or equivalent.
- Hold current ARDMS license or be registry eligible.
- Hold current CPR certification.
- Oregon Board of Medical Imaging License (Ultrasound) If not registered:
 - Must have temporary license from the State of Oregon
 - Must take and pass registry within one year of hire date

CORE COMPETENCIES:

- Compassion – Welcomes, mentors and receives new team members. Shows concern for the welfare of others.
- Respect – Manages conflict with respect and dignity for others. Attempts to address issues before escalating.
- Integrity – Owns professional development and seeks self-development. Uses good judgment in resolving job problems. Generates and evaluates alternative solutions and makes effective and timely decisions.
- Quality - Pays close attention to detail. Strives to achieve excellence in all things.
- Stewardship – Careful and responsible management of WCHCD resources. Finds productive work to keep busy during slack periods.
- Family – Creates and participates in a team environment. Applies effective interpersonal and problem-solving skills when responding to coworkers, patients and visitors.

POSITION SPECIFIC COMPETENCIES:

- Active Listening — Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Monitoring — Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Judgment and Decision Making — Considering the relative costs and benefits of potential actions to choose the most appropriate one.



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WORK ENVIRONMENT:

The work environment characteristics described here are representative of those that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, toxic or caustic chemicals, risk of electrical shock, and risk of radiation. The employee is frequently exposed to fumes of airborne particles and vibration. The employee is occasionally exposed to wet and/or humid conditions and high, precarious places. The noise level in the work environment is usually moderate.

WCHCD CODE of CONDUCT & CONFIDENTIALITY STATEMENT:

As an employee of Wallowa County Health Care District (WCHCD) you must agree to abide by the following code of Conduct/Confidentiality Statement.

I understand and agree that in the performance of my duties I must hold medical information in confidence. I understand that any violation of the confidentiality of medical information may result in punitive action. I will at all times protect the safety of our patient/residents understanding that they are our “customers” and the reason for our employment. I will avoid any and all personal conflicts of interest as it relates to my position at this facility. I agree to abide by the dress code for WCHCD. I will not use any of the assets of WCHCD for personal use. I will abide to all rules and regulations of the State of Oregon and the United States in relation to the operation of a medical facility. I will treat my co-workers at all times in a professional & courteous manner. I will strive to always work as a team player with my co-workers. I agree to report any perceived medical/facility operation noncompliance issues immediately through the compliance reporting process.

I have read and understand the above job description.

Employee Signature

Date